



NCHS

Guidebook for New Families

Welcome to Newark Catholic! Our guidebook for new families aims to answer common questions at a glance and is a great complement to our full family handbook.



NC Handbook

School Office Phone Number: 740-344-3594

School Office Hours

School Year: 7:30 a.m.-3:30 p.m., Monday-Friday

Summer: 8 a.m. - Noon, Monday-Thursday

Key contacts

Tom Pickering, Principal..... tpickering@newarkcatholic.org

Stephanie Paul-Tiberio, Vice Principal..... stiberio@newarkcatholic.org

Tanner Ernest, Dean of Students..... ternerst@newarkcatholic.org

Keeley Calvert, Guidance Counselor..... kcalvert@newarkcatholic.org

Chris Grieb, Campus Minister..... cgrieb@newarkcatholic.org

Rob Smith, Athletic Director..... rsmith@newarkcatholic.org

In support of student mental health and wellness, faculty and staff (through our student support team) can provide referrals to Dr. Kelly Roberts, our school-based clinical counselor and art-therapist.



School start/end time

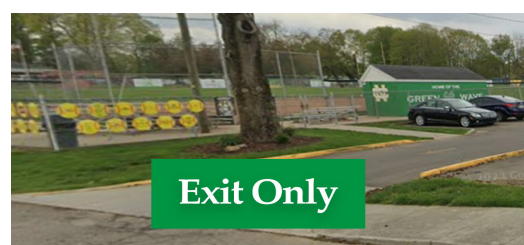
Start bell: 8 a.m. & **Dismissal bell:** 2:58 p.m.

Doors open at 7:45 a.m.

Students who arrive after 8:30 a.m. are considered tardy. In order for a tardy or absence to be excused, a doctor's note is required. In order to participate in co-curricular contest/performance, students must arrive at school prior to 8:30a.m. and be present for the remainder of the day. See page 4 for additional details.

Drop off/pick up procedure

Students are dropped off and picked up at the gym doors to the right of the auditorium. Cars are to pull into the lot at the spot labeled Entrance A (for parent drop off / pick up or Entrance B for student drivers) and are to exit at the spot labeled Exit Only. The line flows smoothly and quickly as long as everyone enters and exits where indicated.





School Uniform

Refer to the handbook for complete details about the Newark Catholic uniform. Warm weather dress code is permitted May 1 through September 30.

Newark Catholic uniform items can be purchased through School Closet located in Gahanna or through their website.

School Closet
 73 North Stygler Road
 Gahanna, Ohio 43230
 (614) 476-4104

Scan to shop
 School Closet



Note: Shorts, pants, socks, tights and belts do not have to be purchased through School Closet.

Uniform-approved quarter-zip sweatshirt

Through the school, you can purchase a uniform approved quarter-zip sweatshirt that is not available through School Closet. Scan to place your order online.



Gently Used Uniforms

We'll communicate any opportunities to purchase gently used uniform items.

Out-of-Uniform Casual Days

On occasion, casual dress days are permitted. To participate, students pay \$1 at the beginning of the school day, and funds are donated to a cause or organization. Casual dress code is outlined in the handbook.



NC merchandise

Ready to show some school spirit? We're working to establish a student-led store at the school hopefully sometime during the 2026-2027 school year. More to come! In the meantime, the NC Athletic Association (NCAA) typically opens its spirit store in the gym during home volleyball and basketball games. Merchandise is also typically available at the first home football game and during the summer festival.

Lunch

Students may bring a packed lunch or purchase lunch from the cafeteria. Students are not permitted to have food delivered to the school. The school serves lunch daily and offers a wide variety of items through both a cold and hot line. To add lunch money to a student's account, you will do so through FACTS Family Portal. The system will notify you of a low or zero balance. To add funds, click Financial in the menu on the left, select which student, then click Add Funds, or you may choose to send cash or check to the school. Per policy, accounts must stay at a \$20 min balance to keep access to grades in FACTS Family portal.

Newark Catholic offers a reduced lunch program for those who qualify. Families can apply for the reduced lunch program at any time during the year. To apply, scan and print the application, fill it out and return to the school office (attn: Ben Lee)



Cell phones, air pods and other technology

Non-school-issued technology including but not limited to cell phones/smart phones, smart watches, air pods and other Bluetooth listening devices are not permitted during the academic day at Newark Catholic High School. This includes during all periods, lunch, and passing time for class changes. Violations result in discipline and fines as outlined in the handbook.

School-issued Chromebooks

It is the responsibility of each student to bring their fully charged device each day

Water Bottles

Students are permitted to drink water only in the classrooms and may carry a water bottle.

Lockers

Students are assigned their lockers on the first day of school. Lists will be posted in the main lobby. Each student will be assigned a school lock to be used on their locker. It is the student's responsibility to safe-guard his or her possessions and personal property by locking his/her locker with the school-issued lock.

Supply Lists

Sometime during the first two weeks of school, teachers will inform students of any needed supplies for the class. During Freshman Welcome Week, students will receive a pre-filled binder that they'll use throughout the school year.

Class Schedules

Class schedules and homeroom assignments are communicated on the first day of school. Students take part in orientation, a house assembly, and practice drills on the first day and will not follow their class schedule until day 2.

Calling in absences, late arrival and early dismissal

To report your child absent, parents/guardians must call the school between 7-9 a.m. If an absence extends past one day, parents/guardians need to call the school on each day of the absence. Students missing more than half a day are not permitted to practice or attend extracurricular for the day without a doctor's note.

Requests for early dismissal must be made in writing or email (jsnider@newarkcatholic.org) and presented to the school office at the beginning of the day. Written notices need to be signed by the parent/guardian or delivered by the parent/guardian. The student must present an appointment card or other evidence of the appointment.

Absences and co-curricular participation

In order to participate in co-curricular contest/performance, including all athletic performances, students must arrive at school prior to 8:30 a.m. and be present for the remainder of the day. Appointments on the day of the contest/performance are excused as long as the front office is notified in advance and proper documentation is provided upon return to school.

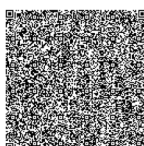
Delays/Closures due to inclement weather

Should the school be closed or delayed due to inclement weather, families will be notified via email as soon as a decision is made.

School ID

Students are issued their IDs during quarter one. They should carry them and will use them for lunch payments.

School Communication Channels and Systems



FACTS family portal

FACTS Family portal is an important resource for NC families. It's where you will view grades, manage financial accounts, re-enroll and more.



Wednesday Wave Parent Newsletter

Each Wednesday, we email our parent newsletter containing timely news and information you need to know as a parent/guardian of an NC student.



Website

Our website is a great go-to for general information about Newark Catholic. A few recommended pages to bookmark under Resources include:

- School Calendar
- Lunch menu
- Handbook

Social Media

Newark Catholic High School and the Newark Catholic Athletic Association (NCAA) maintain social media pages on both Facebook and Instagram. Be sure to follow both for the latest news and updates.



Follow us on Facebook

Newark Catholic High School
Newark Catholic Athletic Association



Follow us on Instagram

@newarkcatholichighschool
@newarkcatholicathleticassoc



Final Forms

The school uses a system called Final Forms to house documents that need completed, acknowledged and signed. This includes things like handbook sign off, medical forms and all forms related to athletic participation. All families will be prompted over the summer to log into Final Forms to complete the required forms.

Houses of Service

At Newark Catholic, we're committed to making our school a place where everyone belongs. Accordingly, students are organized into four different "houses", each containing a mix of grade levels.

Houses gather on a monthly basis to connect, compete for house points and discuss how they can serve our community, guided by the question: "What is God calling us to do?"

Students are also encouraged to play a role in building a sense of community and positive school culture by attending various spotlight events to earn points toward winning the coveted house trophy - awarded annually in quarter four.

Campus Ministry

Our campus ministry program seeks to give students many different types of opportunities to come to know Jesus Christ and His Church more fully.

- Mass offered weekly and all-school mass takes place first Friday
- Adoration. Second Friday of each month, in the chapel
- Rosary. Friday mornings at 7:30 a.m. in the chapel
- Reconciliation for Advent and Lent
- Class retreats for each grade level
- St. Joseph The Worker Day. Every first Friday in May, in honor of the feast of St. Joseph the Worker, the NC student body disburses throughout the community to serve those in need.
- National March For Life. Newark Catholic students have the opportunity to support the pro-life movement by participating in the National March for Life in Washington D.C.

Mass, rosary, adoration and reconciliation are open for Newark Catholic families to attend. Dates and times will be communicated in our weekly Wednesday Wave newsletter for parents.

Service & Leadership

Students are notified of opportunities to join service & leadership activities through flyers posted around the school and through information included in the morning and afternoon announcements, as well as in their respective Google Classroom for their graduation class.

Student Council: Members of student council are elected by their peers and serve as representatives for their classmates, helping to organize events, activities, and fundraisers that promote school spirit and unity.

Key Club: Part of the Kiwanis International family, Key Club is the oldest and largest community service program for high school students. NC's Key Club helps students build character and develop leadership skills, while providing opportunities to serve the community.

National Honor Society: National Honor Society (NHS) is a nationwide organization that recognizes high school students who demonstrate excellence in scholarship, service, leadership, and character. As part of the application process, students must meet the GPA requirement, provide evidence of 30 hours of service and show leadership within the school/community.

House Council for Student Life: This council is made up of the student captains from each House of Service. In collaboration with Campus Ministry and school Administration, house captains meet throughout the year to provide

insight and student perspectives in the planning and implementation of programming, initiatives, and policies impacting student life at NC.

Co-curricular Activities

Athletics

Girls: Basketball, Cheer, Cross Country, Golf, Softball, Track & Field, and Volleyball

Boys: Baseball, Basketball, Cross Country, Football, Golf, Track & Field and Wrestling

Students may play sports not offered at Newark Catholic through their home public school.



Clubs & General extra-curricular opportunities

Students are notified of opportunities to join clubs and extra-curricular activities through flyers posted around the school and through information included in the morning and afternoon announcements. Our offering of clubs each year varies depending on student interest. Students interested in starting a particular club are encouraged to talk with a faculty member.

Battle of the Books: Battle of the Books is a reading competition where students form teams, read selected books and answer questions to earn points in a fun, educational contest. Newark Catholic convenes with high schools from the Diocese of Columbus to duke it out, quiz-bowl style, over who knows the year's books the best.

Drama Club: A highly anticipated event each year is Newark Catholic's winter drama performance featuring members of the drama club. Drama club includes actors, singers, musicians, set & costume designers, a tech crew-- anyone with a gift for bringing together visual and performing arts in dynamic and creative ways.

Festival of the Arts (Spring Cabaret & Art Show): Each May, the Cabaret showcases the creative talents of our NC students. The art gallery features student work from throughout the school year, while the Cabaret performance showcases music, drama, and song.

Games Club: Just like it sounds, Games Club offers students the opportunity to explore, learn and play any game they've always been curious to try, while learning strategy and developing critical thinking skills.

Foreign Language Clubs: Spanish and Latin clubs are active annually based on student interest.

Liturgical Choir: Members of Newark Catholic's Liturgical Choir sing during mass and other religious services at the school.

Robotics Team: Through NC's robotics team, students develop STEM skills, engage in community outreach, and practice engineering innovation. Most importantly, team members work together to build dynamic robots to compete in an exciting game released every September.

Science Olympiad: Science Olympiad is a national team competition that engages students across a wide variety of science disciplines including: biology chemistry, physics, earth science, and engineering.

Yearbook Committee: For students passionate about photography or journalism, the yearbook committee is a great opportunity to practice their skills. This meets as an elective class, outside of the instructional day to produce the yearbook.



Newark Catholic High School is committed to creating an environment for students to grow in their Catholic Faith, expand their knowledge and extend their talents in service to others.



Review us Online!

You can help us create a strong presence on Niche.com by writing and posting your own Newark Catholic review! Niche is a go-to source for families seeking information about a school.