

■ POLICY

□ GUIDELINE

MINORS AND ADULTS

PUBLISHING STUDENT INFORMATION

A parish may publish information about participants in its catechetical programs in various formats, including websites, under the following conditions:

If proper notice is given and the parents of a minor do not object, directory information may be released. Directory information includes names of minors, grade level, participation in parish activities or awards.

Directory information may be published if prior notice is given to the parent(s)/ guardian(s) of a student and the parent(s)/guardian(s) does not object.

A consent form signed and dated by the parent(s)/guardian(s) of a student must be obtained prior to the release of personally identifiable information. (See Regulation 5126.1).

Personally identifiable information is information that makes the identity of a student more traceable. Personally identifiable information includes pictures with and without names, addresses, social security numbers, ID numbers, personal characteristics (height, weight, etc.) and educational records.